



ARRANGEMENT & REPRODUCTION REQUEST FORM

Please complete one form per song or medley and submit entire form to
library@barbershop.org

or mail/fax to:

Barbershop Harmony Society | ATTN: Music Library
110 7th Avenue North | Nashville, Tennessee 37203-3704
Facsimile #: 615.313.7619

song title
(list all songs if a medley)

composer(s)

copyright year

current publishers

(refer to
www.ascap.com,
www.bmi.com, &
www.sesac.com for
assistance)

number of copies

arranger(s) name(s) **MEMBER #**

person submitting form **MEMBER #**

If for contest, date of competition

email

Phone/Fax

Amex/Discover/MasterCard/Visa Card Number & expiration date:

Check enclosed (or will be mailed)

Choose payment method (please choose one) Chapter Charge – Please provide Chapter Name and Chapter #:

Chapter Treasurer Name & member #: _____

(continued)



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ARRANGEMENT PROFILE - PLEASE CIRCLE SELECTION

VOICES: Male Female Both

Please note: Some publishers require separate clearances for arrangements in female and male voices, which may incur additional fees.

VOICING: Quartet, Double Quartet, Mixed Quartet
Soloist + Ensemble Other _____

TEMPO: Ballad Medium Uptempo Mixed Tempos

DIFFICULTY: Easy Medium Difficult

(For assistance, please refer to our online music catalog for difficulty rating descriptions.)

IMPORTANT

Fees for music clearance vary by song and publisher. Please e-mail library@barbershop.org or call the Music Library at 800-876-7464 for an estimate.

Processing time to clear an arrangement request is typically 30-90 days but may take longer, especially if medleys or multiple publishers are involved.

The Barbershop Harmony Society will employ reasonable best efforts to secure the requested rights for the arrangement indicated on this form. However, please be advised that a copyright owner has the right under copyright law to refuse any arrangement and reproduction request for a musical composition under its control.

*Thank you for entrusting the Barbershop Harmony Society
for your clearance needs!*
